

UCC Permit #: \_\_\_\_\_

Date of Receipt: \_\_\_\_\_

Turtle Creek  
Valley Council of Governments  
Uniform Construction Code (UCC)  
**REQUEST FOR ACTION OF THE BOARD OF APPEALS**

This form may be used to file an appeal, seek a variance or an extension of time from the TCVCOG UCC Board of Appeals. When variances are requested, as many variances as may be needed, may be sought via this form. Once this form has been submitted, no changes may be made, and any additional variance requests must be filed via a separate (new) form.

<b>Construction Site</b>	UCC Permit Number: _____ Building or Structure Name (if applicable) _____ _____ Owner's Name _____ _____ Tenant's Name (if applicable) _____ _____ Street Address of Property _____ _____ City _____ Zip Code _____ Township or Borough _____
<b>Applicant (Contact Person)</b>	Name _____ Email _____ Company _____ Mailing Address _____ City _____ State _____ Zip Code _____ Telephone No. _____ Cell No. _____ FAX No. _____
<b>Filing Requirements</b>	<ul style="list-style-type: none"><li>• Are You Requesting a<ul style="list-style-type: none"><li><input type="checkbox"/> Meeting— Only written statements may be submitted to the board by the applicant, the owner, their agent, the inspector and/or legal counsel . No verbal testimony or discussion with the applicant or inspector will be conducted on this submission. Cost for submission is \$330.00.</li><li><input type="checkbox"/> Hearing—Allows for written and verbal testimony from any interested party concerning the appeal. Formal minutes of the meeting will be taken and made as public record. Cost for submission is \$820.</li></ul></li><li>• Make check or money order payable to "Turtle Creek Valley COG"</li><li>• Completed application and any additional information sheets or drawings as indicated.</li></ul> <p><b>Mail to:</b> TCVCOG—UCC Board of Appeals 2700 Monroeville Boulevard Monroeville, PA 15146</p> <p><b>Direct questions to:</b> (412)858.5115</p> <p><b>Note:</b> IF ADDITIONAL REQUESTS ARE NEEDED AFTER THIS PETITION FORM IS FILED, YOU MUST SUBMIT THESE REQUESTS ON A SEPARATE PETITION FORM, ALONG WITH THE RESPECTIVE APPEAL FEE.</p>
<b>FOR ICOPD USE ONLY</b>	Check Number: _____ Amount: _____

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<b>Extension of Time Request</b>	<p style="text-align: center;"><b>Fill out the Appropriate Section(s) that you are Requesting Board Action</b></p> <hr/> <p>Please detail the reasons for the extension of time and give an estimated time when the project can be expected to be completed. If additional space is required, please attach additional 8 1/2 x 11" pages. Cost for the extension of time request is: (Please mark which applies) ... If permit is still active and you have already receive an extension: \$25.00 residential and \$50.00 commercial ... If permit has expired: \$50.00 residential and \$100.00 commercial (Note additional fees may be added by the Board for remaining inspections.)</p>
<b>Appeal of Building Code Official (BCO) Decision</b>	<p>BCO Name _____ Date of Decision _____</p> <p>Please check which of the following form the basis for your appeal: (These are the only factors that may be used by the Board in deciding an appeal under section 501©(2) of the act)</p> <p>... The true intent of the Pennsylvania Construction Code Act (UCC) was incorrectly interpreted. ... The provisions of the UCC do not apply to this construction. ... An equivalent form of construction was proposed for use.</p> <p>Please detail the grounds for appealing this decision, citing provisions of the UCC, or explaining how your proposed construction would be equivalent to that specified in the UCC. Note: Sealed Drawings from a PA Certified Design Professional or a sealed affidavit from said professional taking full liability and responsibility of the construction will need to be submitted if you are requesting this appeal under the Equivalent Construction Method. If additional space is required, please attach additional 8 1/2" x 11" pages. (Include UCC Permit # on each page.)</p> <p>Refer to Filing Requirements Section for Costs.</p>
<b>Request For Variance(s)</b>	<p><b>Please provide <u>all</u> of the following information for each variance requested:</b> <b>(Failure to provide sufficient information will result in the return of your variance request(s) and delay the Board's consideration of your request(s).)</b></p> <ul style="list-style-type: none"><li>• Specify the <b>particular code</b> and the <b>section(s) of the code</b>, or <u>any referenced standard</u> mentioned in the specified section(s).</li><li>• Indicate on your plans what portions of the building will be affected by the variance request.</li><li>• Detail what your alternative approach entails and any measures that will provide an equivalent degree of compliance with the intent of the UCC.</li><li>• State the reasons for the requested variance, including why the strict letter of the code is impractical and why the modification would not lessen accessibility, health, life and fire safety or structural requirements in the listed code section(s).</li></ul> <p>If additional space is required, please attach additional 8 1/2" x 11" pages.</p> <p>Refer to Filing Requirements Section for Costs.</p>